



District 101 Fall 2022 Business Meeting

September 24, 2022

AGENDA

Call to order – District Director: Kalpana Aroda, DTM

Reading of the District Mission – Administration Manager: Shilpa Somanchi, PM1

Order of Business

Statement of Special Rules of Order – District Parliamentarian: Katherine Pratt, DTM

Determination of Quorum – Credential Committee Chair: Francoise Muller, DTM

Committee Report – District Council Meeting of May 7, 2022: Doris Tse, DTM

Audit Report – 2022 Year End: Audit Chair: Parthiv Doshi, DTM

District Officer Reports

Public Relations Manager: Megan Mayer, DTM

Club Growth Director: Raji Bandanapudi, DTM

Program Quality Director: Abhijeet Joshi, DTM

District Director: Kalpana Aroda, DTM

Unfinished Business

None

New Business

Adoption of District 101 Budget for 2022-2023

Finance Manager, Xianghong Ji, DTM

Ratification of Appointed District Officers for 2022-2023

Announcements

Program Quality Director: Abhijeet Joshi, DTM

Adjournment



District Mission

We build new clubs and support all clubs in achieving excellence

District Council Meeting Rules of Order

In accordance with the District By-Laws of Toastmasters International, the governing rules of order and final authority will be "Robert's Rules of Order, Newly Revised," insofar as it does not conflict with the official Toastmasters International Articles of Incorporation, the District Administrative By-Laws, and the published policies of Toastmasters International.

Most of these procedures are already institutionalized in Robert's Rules or in TI policy statements. Specifically:

1. Any new motions to come before the council will be presented in writing or by email, to the District Director (dd@d101tm.org) at least a week prior to the virtual business meeting. In this case, by 10:00 AM on Saturday, September 17.
2. Debate on any one item of business will be limited to no more than 10 minutes per issue. The Chair may extend the time if necessary, to ensure fairness and completeness.
3. The maker of any motion will be given the opportunity to speak first. All speakers on any motion will be restricted to a maximum of one minute each time they have the floor. No member who has already spoken on an issue will be allowed to speak a second time until all who wish to speak have spoken a first time.

Participation Authority: Only district council members may make motions, participate in discussions, or vote. Before addressing the assembly, voting delegates shall state their name and the name of the club they are representing. If members of the District Executive Council (DEC team) want to speak and they are not representing a club, they must state their title before speaking.

Determination of Quorum

Number of Clubs in District 101: 151
Number of Club Votes Available (2 votes/club): 302
Number of Votes Needed for Quorum (1/3 club votes): 101
Actual Number of Club Votes: _____
Actual Number of District Officer Votes (out of 35 District Officers): _____

Votes needed for a majority: 50% + 1 vote
(Majority is calculated based on the number of votes cast)



2022-23 District 101 Budget

Xianghong Ji
Finance Manager
District 101
finance@d101tm.org

Expense Breakdown	Budget \$	Budget %	Policy max %
TI Allocation Expense	2,931	NA	NA
Conference expense	5,000	NA	NA
Education and Training	6,680	11.4%	15.0%
Marketing Outside			
Toastmasters	6,306	10.8%	5.0%
Club Growth	29,254	49.9%	15.0%
Public Relations	8,485	14.5%	10.0%
Recognition	13,006	22.2%	20.0%
Travel	3,994	6.8%	25.0%
Lodging	7,077	12.1%	15.0%
Food and Meals	4,660	7.9%	15.0%
Speech Contest	4,216	7.2%	5.0%
Administration	2,643	4.5%	10.0%
Total expense	94,253		

Revenue Breakdown	Revenue \$
Membership Dues Allocation	58,625
Conference revenue	5,000
Fundraising revenue	-
Education and Training revenue	-
District store revenue	-
Speech contest revenue	-
Total revenue	63,625

Target Breakdown	Target \$
Cash & Cash Equivalents per Balance Sheet as of June 30, 2022	107,014.16
Retention amount needed on June 30, 2023	14,656.25



Public Relations Manager Report

Megan Mayer, DTM
Public Relations Manager
District 101
pr@d101tm.org

Team

Pratyusha - Social Media
Namitha Nandakumar - Canva
Shanthi Mariappan - Blog
Hrishikesh Gokhale - Meetup

Requests for PR Assistance

All requests go through pr@d101tm.org, except for meetup, which goes through this page on the district website:
<https://d101tm.org/district-101/keep-in-touch/#SocialMedia>

Incentive Programs

Incentive programs will come in November and Spring to recognize clubs for using various PR methods and campaigns.



Club Growth Director Report

Base Membership Payments on 07/01/2022	5730	
Base Clubs on July 1 st	149	
Goal	YTD Actual	2022-2023 Target
Paid Clubs	150	157
Membership Payments	1672	6189

District 101 Club and Membership Statistics (as of Sep 10, 2022)

Raji Bandanapudi
Club Growth Director
District 101
growth@d101tm.org

1672 membership payments have been recorded at Toastmasters International since July 1, 2022. The District welcomed 20 new members.

Club Growth Programs

The Club Growth team's mission is *to work closely as a team, help our clubs achieve their goals by guiding them, sharing best practices from other clubs, and to have greater results within our district.* We have various District 101 programs designed to help clubs be sustainable, improve their member experience, so that new members will join, and existing members continue to grow through the Toastmasters program.

A variety of committees are here to support our successes:

Club Extension: Rita Barber and Pushyak Kalkunte work on new club leads and guides through the chartering process. New Club Mentor: Hema Raja leads a team of dedicated Toastmasters who work with brand new clubs to ensure they adopt Toastmasters' best practices from the start. Club Coach: Jon Regan leads our devoted team of Club Coaches who collaborate with clubs with 12 or fewer members to help them become Distinguished. D101 Tour: This program allows for our District members to get engaged, involved and support other clubs in the District by visiting them.. Open House: Lori Bradshaw promotes Open House recognition programs twice a year. These programs help clubs add new members and thrive. Youth Leadership Program (YLP): As part of the YLP, Megan Mayers and Evelyn Belen works to promote Toastmasters programs with youths in our community. Renewals Chair: Sravanthi Kubhibhotla and Haris Bijli help clubs with renewals and keep a check on the membership payments

Club Growth Programs

35 Clubs renewed *at least* 75% of their membership base by Sep 15th to achieve Stellar September Award and 9 clubs renewed at least 100% of their membership base to earn \$100 in District Credit.

New Clubs

We are working diligently on 8 new leads to start clubs in companies and communities throughout the District. Since July 1st, we have chartered 1 club and have scheduled a couple of demo meetings and expect those groups to charter soon.

Ongoing & Upcoming Recognition Programs

We have new and exciting Club Growth Recognition Programs this year. Know more about these and plan ahead with your club to

take advantage of the rewards.

- **Open House Challenge:** Clubs that host an Open House till the month of October will receive \$20 District Credit. Clubs can earn up to \$80 additional District Credits, if they add 5+new members between August 1st to October 31st, 2022.
- **Amazing Anniversary Extravaganza:** Clubs that host an Open House in the month of their club anniversary will receive \$20 District Credit. Clubs can earn up to \$80 additional District Credits, if they add 5+new members between August 1st to June, 30th, 2023.
- **Be a Hero :** When you have an idea to start a new club, share it with us to receive Sponsor credit and earn district credit worth 150\$ (the club must charter between July to Sep 2022)
- **CG Office Hours :** Come join us every 1st and 3rd Tuesday to discuss membership growth and retention challenges.We address specific topics each week. We will discuss Leveling up with Linkedin and how it can be used to engage with members. Register at d101tm.org/club-growth-office-hours/
- **D101 Tour :** Visit other clubs and help them to win district recognition and kudos at the Hall of fame.Details will be available soon on d101tm.org
- **Add 1,2,3 :** Add 1-3 members October to December and win 50\$ in district credit.

Thrive in your Toastmasters journey by being involved with the Club Growth team. To learn more about any of our programs and activities, contact us at growth@d101tm.org.



Program Quality Director Report

Abhijeet Joshi
Program Quality Director
District 101
quality@d101tm.org

Program Quality ensures we get the maximum value for our Toastmasters membership. A quality club provides more opportunities for their members to achieve their goals, improving their communication and leadership skills and becoming more self-confident. Members remain engaged and contribute to the dynamism of the club's activities.

Educational Achievements

This year our members have already filled **216** educational awards. The following table summarizes those educational achievements from July 1, 2022 through September 23, 2022.

Pathways Level 1	68	Triple Crown	20
Pathways Level 2	53	Distinguished Toastmaster (DTM)	2
Pathways Level 3	35		
Pathways Level 4	32		
Pathways Level 5	21		

Distinguished Club Program (DCP) Status

We recognize clubs that achieve 5 or more DCP Goals by October 31st because these clubs are striving to provide more opportunities for their members to achieve their educational goals. 1 club has achieved this recognition so far. Congratulations to all the 1 club for being Early Achievers this year. Similarly, we have a President's Club program which recognizes clubs that achieve 9 or more DCP Goals by April 15th, 2023.

Club Officer Training

Clubs that have all 7 officers trained provide a better membership experience for the members, so we recognize them as Lucky 7 Clubs. Clubs that have 4 or more officers trained during both training periods also meet one of the Distinguished Club Program Goals.

Lucky 7 Clubs	49 (32%)
Clubs with 4 or more officers trained	134(89%)
Total number of officers trained	796 (71%)

GREAT Events

GREAT Events provide additional educational opportunities for our members throughout the year. We are planning 2 Great Events per month from September (avoiding the COT season and contest season). The upcoming Great Event Stellar Star Talk: A Panel Discussion on Renewals is planned to boost the renewals. We will have more *Train the Trainer* events on November 12th 2022 and another one in June.

Fall Fusion Event

The Fall Fusion Event is set to take place on October 29th, which will include Educational sessions, and Speaker showcases. The event is open to any toastmaster member or guest.

December-January Club Officer Training

We are planning to hold Early Bird Club Officer Trainings (COTs) in December. We will have a Toastmasters Leadership Institute, tentatively scheduled for January 28th, which will include Club Officer Training as well as additional Educational sessions that everyone can attend. We will have at least 2 COTs per Division. Please check d101tm.org/training for more details as we approach the training season.

Annual Conference Dates are finalized for the Conference on May 20 & May 21st 2023. Contact quality@d101tm.org for opportunities as we plan this and/or any other event.



District Director Report

Kalpana Aroda, DTM
District Director
 District 101
dd@d101tm.org

We are almost nearing two and half months after starting this new Toastmasters year and I can already see that we are working towards accomplishing our goals and in many cases. As members, we should always put our best foot forward, whether it is delivering a speech or giving an evaluation or volunteering for any event. Only when we pursue excellence, we can aspire to achieve higher!

This year our goal is to ensure that our members realize the full potential of the Toastmasters membership. Be it progressing through Pathways, or growing through their leadership journey in Toastmasters, our efforts and endeavors will be consistent for members to achieve their goals, and help define the path to growth and succeed.

We have heard the plans from CGD Raji Bandanapudi, PQD, Abhijeet Joshi.

Our Program Quality Director, Abhijeet Joshi indicated a significant number of educational goals already awarded. Congratulations to all of you who have achieved an award and for inspiring us to aim higher! This will have a ripple effect and make our clubs be more successful as each of you work towards becoming a Distinguished Club. Vaibhav and his team are always available to assist you with any support that you may need. Feel free to reach out at quality@d101tm.org to talk about what opportunities exist today.

Seeing members' achievements is something that every guest visiting your club should be relishing. It shows that new heights are within reach and that progress is noticeable. Thus, these guests are more inclined to join and participate actively, adding diversity to the group and in turn increasing the membership level and contributing to the club's success. Contact your [Area Director](#) for any support you need to guide you through that process.

Once we realize the true benefits of being a Toastmasters member, we are more eager to spread the word around us. How about considering this as an opportunity to *Thrive*? It is always great to share our experiences and help others grow in the process. Let's engage with people around us, our colleagues or community members to start a new club. For any support on how to get started, simply contact Raji and our Club Growth team at growth@d101tm.org.

You can always find latest information on our District website (www.d101tm.org), regarding the various opportunities that are available to *Thrive*. As the Public Relations Manager, Megan Mayer is always eager to spread the word and post articles on your experience. Contact her at pr@d101tm.org to find out more.

Below chart shows District's current Status:

South of Palo Alto, northern California (as of 2022-09-22)

District Goal (to be dist)	Actual to date	Year's goal	Needs more	Percent complete		Rank in world	Percentile in world	Rank in region
Paid clubs	151	153	2	98.7%		35	73.4%	3
Mem payments	1672	5817	4145	28.7%		1	100.0%	1
Dist. clubs	0	60	60	0.0%		1	100.0%	1

Below Chart shows Districts To Dos to Reach distinguished Status

	Paid Clubs Required	Paid Membership	Distinguished Clubs
Distinguished	2 More	4145	60
Select Distinguished	4 More	4231	68
Presidents Distinguished	7 More	4346	75

Let us all work together to achieve greatness by focusing on advancing our club’s mission, which is to “provide a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth”. Contact me with any feedback at dd@d101tm.org.



2022-2023 Appointed Officers

Finance Manager	Xianghong Ji, DTM
PR Manager	Megan Mayer, DTM
Admin Manager	Shilpa Somanchi
Area A1 Director	Mairanna Jones
Area A2 Director	Solarzar Dellaporta
Area A3 Director	Dr. Pamela McHenry
Area A4 Director	Helen Josephine
Area B1 Director	Tam Le
Area B2 Director	Pooja Joshi
Area B3 Director	Daniel Rachlin
Area B4 Director	Padma Srinivas
Area B5 Director	Suresh Singh
Area B6 Director	Gopal Patil

Area C2 Director	Nicholas Robanske
Area C3 Director	Agilandeswar i Kannan
Area C4 Director	Bryan Li
Area C5 Director	Venugopal Vadallapalli
Area C6 Director	Ryan Brown
Area D1 Director	Valerie Bostrom
Area D2 Director	Tejas Pidkalwar
Area D3 Director	Poorva Desai
Area D4 Director	Ishawaki Thakkar
Area D5 Director	Naman Gupta
Area D6 Director	Adharsh Srivats
Area E1 Director	Rushikesh Ghatpande

Area E2 Director	Ray Liu
Area E3 Director	Sonia Stauffer
Area E4 Director	Nagaraj G M
Area E5 Director	Rovina Suri
Area E6 Director	Charu Wadhavan
Area G1 Director	Carrie Glenn
Area G2 Director	Dhruv Thakkar
Area G3 Director	Randy Preston
Area G4 Director	Dustin Kroekar
Area G5 Director	Robert Costa

DC MEETING MINUTES

07 MAY 2022 / 12:30 AM / ZOOM

Approval of Prior Meeting Minutes

Doris Tse, DTM

Review Committee Chair

District Director: Shyamala Sista, DTM

Meeting Moderator: Bryan Li, DTM

Credentials Chair: Katherine Pratt, DTM

MEETING NOTES

- **District Administration Manager Madhavi Kavuri, MS5** called the meeting to order at 12:30 PM
- **District Director Shyamala Sista, DTM** reviewed meeting technical tips, procedures for participation in discussion, and procedures for online voting. All ballots were emailed to registered voting members prior to the meeting.
- **District Administration Manager Madhavi Kavuri, MS5** recited the District Mission Statement.
- **Credentials Chair, Katherine Pratt, DTM** provided a determination of a quorum.
Number of Clubs in District 101: **143**
Number of Club Votes Available (2 votes/club): **286**
Number of Votes Needed for Quorum (1/3 club votes): **96**
Actual Number of Club Votes: **129** Therefore, **quorum met.**
Actual Number of District Officer Votes (out of 45 District Officers): **36**
Votes needed for a majority: 50% + 1 vote.
(majority is calculated based on the number of votes cast)
- **District Parliamentarian, Tony DeLeon, DTM** provided a summary of the meeting rules according to Robert's Rules of Order and the documented agreements were provided to the council members in the meeting packet. There was no further discussion of **the meeting rules (Page 2)**, **they were accepted as presented.** **District Director Shyamala Sista** then asked if there were any discussion of the **Meeting Agenda**, hearing none, **the Meeting Agenda (Page 1) was adopted as presented.**
- **Prior Meeting Minutes Review Committee Chair Lorraine Myers, DTM** reported that the Meeting Minutes from the District Council Meeting of Sept 25, 2021 (**Pages 3-6**) were reviewed and approved by the committee. Since the **Minutes were approved by the committee**, hence no motion was required for approval.
- **Appointment of Review Committee Chair for Today's Meeting Minutes.** **District Director appointed Doris Tse, DTM, VPE of Cupertino Toastmasters Club #4608** to conduct the review of today's (May 7, 2022) District Council Meeting Minutes and to report findings at the next Council Meeting in September, 2022.

DISTRICT OFFICER REPORTS

- **District Finance Manager Aditi Dixit** presented the District 101 Finance Report for 2021-2022 (**Page 7**). There was no question for discussion, Since it was audited, there was no need for approval at this meeting. **Report would be filed after the Audit.**
- **Mid Year Audit Committee Report.** **Parthiv Doshi, DTM** presented the District Mid Year Audit Committee report. (**Page 8**) It was audited every 6 months. All the disbursements were supported and approved. However, because of Covid In-person meeting, some reimbursement vouchers were signed off after the disbursements were made. It was recommended that all the disbursements follow proper timely approval process. Since **the Audit was conducted by a Committee** and there was no

further question, no approval is required at this meeting. *The report would be given to the Administration Manager for filing.*

NEW BUSINESS

APPOINTED OFFICERS

- **District Director Shyamala Sista, DTM** presented the newly appointed district officers for 2021-22 since the last council meeting of September 25, 2021. ([page 9](#)).
- **Distinguished Toastmaster Anne Hu, VPE, Orbiters Toastmasters Club #2943** made a motion to ratify the appointed officers as presented. The motion was seconded by Abhijeet Joshi.
- COUNCIL MEMBER VOTING - **BALLOT #1: APPROVAL of APPOINTED OFFICERS**

DISTRICT ALIGNMENT

- **District Alignment Committee Chair David Spence, DTM** presented the 2022-23 District Alignment Report ([Meeting Packet Pages 10-16](#)).
- **Solarzar Dellaporta, DTM, President of Leadership 101, An Advanced Toastmaster Club #5832369** made a motion to adopt the proposed district alignment as presented. The motion was seconded by Madhavi Kavuri.
- Chair recognized David Spence to answer the question.
- COUNCIL MEMBER DISCUSSION OF DISTRICT ALIGNMENT
 - **Q: Tetyana Margolina - VPE of Salinas Sunrise Toastmasters Club** asked *What is the reason for including 6 clubs in Area A2 (3 of which have membership problems), more than any other area?*
 - *A: David said this will be taken care of in the next meeting, a link will be provided.*
 - **Q: Ashutosh Tadakse** - Asked *why Division Directors' inputs were not taken into consideration.*
 - *A: Shyamala noticed and Tony confirmed that this part was out of order for Ashutosh did not register on time; he could not comment nor vote. But this concern would be passed on to the next District Alignment Committee Chair.*
 - **Q: Xianghong Ji** - Asked *if the alignment report was for next year [2022-3023].*
 - *A: Shyamala confirmed that it was for next year.*
- COUNCIL MEMBER VOTING - **BALLOT #2 - Approval of D101 Alignment**

DISTRICT LEADERSHIP COMMITTEE REPORT

- **District Leadership Committee Chair, Past District Governor, Tony DeLeon, DTM** presented the District Leadership Report with a list of the nominated candidates for the top 3 District Leaders & 6 Division Directors ([Meeting Packet Page 17](#)).

VOTING RESULTS.

- **District Director Shyamala Sista, DTM** announced that ratification of appointed officers was approved
 - **BALLOT #1 - Total 121. Majority needed = 61**
 - **121 In Favor / 0 Opposed**

ELECTION OF DISTRICT OFFICERS

- **District Director Shyamala Sista** reminded the council that all floor candidates were required to state their intent to run for CGD at least 7 days prior to the election and submit all paperwork accordingly. Since we have only one officer, additional floor nominations may be presented during the election other than those already known to the District Leadership Committee to be running from the floor for an office today.
- **District Director Shyamala Sista** clarified that for all contested officer elections we would proceed via online secret ballot. However, she asked, with no objection, that the council forgo secret ballots for any uncontested offices to save time and district finance and simply have the Administration Manager cast a single electoral vote for all uncontested offices.
- **District Director 2022-2023**
 - **Nominations :** Kalpana Aroda and Stephen Nosek were invited to address the assembly
BALLOT #3 - District Director Election

DISTRICT OFFICER REPORTS - Contd..

- **Public Relations Manager, LD4 Jackie Law** presented the District 101 Public Relations Manager Report (**Page 18**). The approach was revamped with more engaging, more effective & improved Website, Email Campaigns, Social Media, Podcasts and Blogs.

DISCUSSION OF DISTRICT ALIGNMENT Q&A - Contd..

- **COUNCIL MEMBER DISCUSSION OF DISTRICT ALIGNMENT**
 - **Q: Anna Davenport** noticed **Pages 11-16** shared in the meeting packet did not match with the link in the agenda.
 - **A:** David said that the link was accurate.
 - **Shyamala** thanked **Anna** for pointing it out.

ELECTION OF DISTRICT OFFICERS - Contd..

- **Kalpana Aroda, DTM** was elected **District Director for 2022-2023**
Total no. of votes cast = 125. Majority needed to get elected = 63
Votes for DTM Kalpana Aroda = 80
Votes for IP5 SR4 Stephen Nosek = 45
- **Program Quality Director**
 - **Nominations :** Raji Bandanapudi, Abhijeet Joshi were invited to address the assembly.
BALLOT #4 - District Program Quality Director Election

VOTING RESULTS - Contd..

- **District Director Shyamala Sista, DTM** announced that district alignment was accepted as presented.
BALLOT #2 - Total 114. Majority needed = 58
107 In Favor / 7 Opposed

DISTRICT OFFICER REPORTS- Contd..

- **Club Growth Director, Abhijeet Joshi** presented the District 101 Club Growth Report .(**Page 19-20**)
We were the best in North America in keeping clubs & membership in good standing, chartering new clubs and rebuilding clubs with the help of 13 new Club Coaches.

- **Program Quality Director, Kalpana Aroda** presented the District 101 Program Quality Report ([Pages 21-22](#)). We had a record high of members completing Pathway projects at all 5 Levels. Numerous Triple Crown achievers and 72% of Officers were trained. In particular, a Pathway Ambassador Program was launched to help the clubs to adopt the Pathway Education Program.

ELECTION OF DISTRICT OFFICERS - Contd..

- **Abhijeet Joshi, DTM was elected Program Quality Director for 2022-2023**
Total no. of votes cast = 126. Majority needed to get elected = 64
Votes for DTM Raji Bandanapudi = 41
Votes for DTM Abhijeet Joshi = 85
- **Club Growth Director 2022-2023**
 - *Lisa Dearborn, President of Adlibmasters #1898, nominated Ashvin Patel as Club Growth Director.*
 - *Tony DeLeon confirmed that candidate was eligible to run as CGD.*
 - *Rita Barber, President & VPE of Leadership 101 #5832369, nominated Raji Bandanapudi as Club Growth Director.*
 - *Tony DeLeon confirmed that Raji was eligible to run as CGD.*
 - *Shyamala Sista announced that the nomination was closed for CGD.*
- **Club Growth Director 2022-2023:**
 - **Nominations :** Raji Bandanapudi, Ashvin Patel were invited to address the assembly.
 - **Shyamala Sista** announced that an email with **Special Ballot #1** was sent out to council members.
- **Division B Director 2022-2023**
 - Two candidates were nominated by the District Leadership Committee already
 - **Lloyd Green, President of Cathedral of Faith Toastmasters #7235161**, nominated **Neeraj Gupta** as Division B Director.
 - **Tony DeLeon** confirmed that Neeraj was eligible to run as Division B Director.
 - **Shyamala Sista** announced that nomination was closed for Division B Director.
 - **Nominations :** Neeraj Gupta, Kate Plant, Raghunadha Raju were invited to address the assembly.
 - **Shyamala Sista** announced that an email with **Ballot #5** was sent out to council members
- *DD recognized and thanked Ray Liu, President of Cupertino Toastmasters \$4608, for catching the name error of a candidate in the **Ballot #6 for Division E Director**. The issued was passed on to the Credentials Chair and a new ballot would be sent out as the resolution.*
- **Raji Bandanapudi, DTM was elected Club Growth Director for 2022-2023**
Total no. of votes cast = 116 Majority needed to get elected = 59
Votes for DTM, Raji Bandanapudi = 63
Votes for PI4, Ashvin Patel = 53
- **Division C Director 2022-2023**
 - **Nominations :** Priya Shastri PI4, PM5 (Elected, uncontested)
- **Administration Manager** casted single electoral ballot for **Division C**.

- **Priya Shastri was elected Division C Director for 2022-2023**
Single electoral vote from Administrative Manager.
- **Division D Director 2022-2023**
 - **Nominations :** Cherry Sze IP5, DL5 (Elected, uncontested)
- **Administration Manager** casted single electoral ballot for **Division D.**
- **Cherry Sze was elected Division D Director for 2022-2023**
Single electoral vote from Administrative Manager.

BREAK - 2 MINUTES

ELECTION OF DISTRICT OFFICERS - Contd..

- **Kate Plant was elected Division B Director for 2022-2023**
Total no. of votes cast = 118. Majority needed to get elected = 60
Votes for Neeraj Gupta = 5
Votes for Kate Plant = 68 (winner as she met majority)
Votes for Raghunadha Raju = 45
- **Division E Director 2022-2023**
 - Two candidates were nominated by the District Leadership Committee already.
 - **Shoba Rao, President of Saratoga Toastmasters #3572**, nominated **Jaymol George** as Division E Director.
 - **Tony DeLeon** confirmed that Jaymol was eligible to run as Division E Director.
 - **Nominations :** Jaymol George, Jay Mojnidar, Jenny Wang were invited to address the assembly.
 - There was a misspelling of the name of a candidate. A new ballot was sent in email for vote.
Ballot #6 - Division E Director Election

Total no. of votes cast = 105. Majority needed to get elected = 53
Votes for Jaymol George = 52 no majority
Votes for Jay Mojnidar = 42
Votes for Jenny Wang = 11
 - **There was no majority** - A Run-Off Division E Director Election Ballot was sent in email for Jaymol and Jay.
 - **Nominations :** Jaymol George, Jay Mojnidar
Run-Off Ballot - Division E Director Election
- **Division A Director 2022-2023**
 - **Tony DeLeon** confirmed that **Raghunadha Raju** (floor candidate) is eligible to run as Division A Director.
 - **Nominations :** Daniel Pinto, Raghunadha Raju were invited to address the assembly.
Special Ballot - Division A Director Election
- **Jaymol George was elected Division E Director for 2022-2023**
Total no. of votes cast = 100. Majority needed to get elected = 51
Votes for Jaymol George = 52
Votes for Jay Mojnidar = 48

- **Division G Director 2022-2023**
 - **Tony DeLeon** recognized and confirmed that **Jenny Wang** was eligible to run as a floor candidate for Division G Director.
 - Nominations : Anna Garcia, Jenny Wang were invited to address the assembly
Special Ballot - Division G Director Election
- **Raguhnadha Rau was elected Division A Director for 2022-2023**
Total no. of votes cast = 98. Majority needed to get elected = 50
Votes for Daniel Pinto = 40
Votes for Raghunadha Raju = 58

BREAK - 3 MINUTES

ELECTION OF DISTRICT OFFICERS - Contd..

- **Anna Garcia, DTM was elected Division G Director for 2022-2023**
Total no. of votes cast = 87. Majority to get elected = 44
Votes for Anna Garcia = 80
Votes for Jenny Wang = 7

DISTRICT OFFICER REPORTS - Contd..

- **District Director, Shyamala Sista DTM** presented the District Director Report ([Page 23](#)). She thanked all the incredible Members, Area Directors, Division Directors and the District Leadership Team of D101 for working hard towards our vision: **One Voice. One Team. One District!** It has been an incredible year!

ANNOUNCEMENTS

- **Tony DeLeon** encouraged everyone to apply for all available officer roles in the district.
- **Quality Director Kalpana Aroda**, passed it to John to continue with the Contest.

ADJOURNMENT

- **District Director Shyamala Sista, DTM** thanked everyone for attending, adjourned the meeting at 03:57 PM.



Audit Committee Report

Parthiv Doshi, DTM

District 101 Audit Committee
parthiv.m.doshi@gmail.co

Date: September 24, 2022

Audit Period: January 1, 2022 to June 30, 2022

District 101 Audit Committee

Parthiv Doshi, DTM

Manini Pattnayak, SR1

Charu Wadhawan, DL3

Overview & Purpose

District 101, including all the areas and divisions, are legally considered part of Toastmasters International; therefore, regardless of the source, district funds are considered funds of Toastmasters International. Members of the Audit Committee have a fiduciary responsibility to determine if district funds have been spent in accordance with the mission and governing documents of Toastmasters International.

The purpose of the audit was to review the district's financial records to ensure the financial records accurately reflected the district's incomes and expenses for the second half of Fiscal Year 2021-2022.

Audit Review

- Check vouchers organized by check numbers, including support for expenditures and reimbursements
- Debit card transactions, including support for the expenditure
- Monthly statements and reconciliations for bank, PayPal and District Reserve
- Payment and Receipts Registers from the Intact Accounting System

Audit Observations / Recommendations

·We noted several debit card transactions lacked formal approval from the District leadership team. Although there were email discussions concerning these charges, there was no advance approval in writing. We recommend that email approvals be obtained before any transaction is finalized and the Finance Manager should introduce a template to track details of all charges incurred on the debit card.

·We noted that checks were signed in advance of the reimbursement as the team was trying to limit in-person contact due to the pandemic. We recommend that checks only be signed after a reimbursement is requested and a voucher is fully completed.

·We noted a reconciling item in the bank recon that had been carried forward for several months relating to a duplicate entry in the accounting system stemming from a reversal of a reimbursement. We recommend that reconciling items for bank accounts be investigated monthly to identify any issues.

·We noted one reimbursement voucher was signed off although the corresponding details (i.e. date incurred) did not match exactly. The leadership team should ensure the reimbursement voucher matches the receipt details and make any updates as necessary before processing a reimbursement.

After the Audit

Subsequent to the audit, the District Finance Manager sent all financial records to Toastmasters International for a final review.

Audit Committee Acknowledgement

It is apparent that a great deal of time and effort is spent in organizing files and preparing for the audit. Our special thanks to Aditi Dixit, Finance Manager, and Shyamala Sista, District Director, for their help and responsiveness to the Audit Committee's inquiries.